



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 3rd November 2020 at 7.15pm virtually, via Zoom Meetings

H Savery

Mrs H Savery
Clerk to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

Date: 26th October 2020

- 1 Apologies for Absence
To receive apologies for absence
- 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public
To consider whether members of the press and public should be excluded from any part of the meeting due to the confidential nature of the item.
- 4 Minutes of the meetings held on Tuesday 6th October and Tuesday 13th October 2020
To approve the minutes as a correct record of the proceedings
- 5 Clerk's Notes
To note the progress of ongoing matters which are not on this agenda.
- 6 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council
- 7 County Councillor's Report
To receive a report on County Council matters from Cllr. R. Webber.
- 8 District Councillor's Report
To receive a report on District Council matters from Cllr. R. Webber.
- 9 Matters raised by the Councillors for information
- 10 Police Matters/Neighbourhood Action Group Matters
 - a) To note any police issues for the area
- 11 Planning applications
 - (a) Decisions on previous applications

P20/V2089/LDP - Proposed loft conversion
22 Barratts Way
Certificate of Lawful Use or Development granted: 1st October 2020

P19/V2555/FUL - Change of use of dog kennels to form residential dwelling and change of use of stable block to form ancillary office and plant room, plus external alterations and associated landscaping improvements and car parking space and a new access point (amplified by SUDS assessment received 15 January 2020
The Old Kennels Drayton Road
Refused: 15th October 2020

(b) Applications dealt with prior to the meeting

P20/V2369/HH – Construction of new timber framed garden office adjacent existing wet boat house including repair of river edging along site boundary to River Thames.

Wharf Barn 43A Church Street

Comments: The Parish Council objects on the basis that the development will dominate the river scene, changing the character of this part of the Conservation Area.

P20/V2294/LB - Fit 10 timber windows, white with black monkey tail handles to the exact aperture of the existing window frames and in an almost identical style.
33 High Street

Comments: Council has no objection.

(c) Applications for consideration at the meeting

P20/V2086/LB - Replacement of three wooden windows that have rotted/ are rotting on a like for like basis

The Limes 76 High Street

P20/V2552/LB (Listed Building Consent) & P20/V2553/A (advertising consent) - re-paint the existing swing sign, change the name to The George (referring to George Orwell) which was the original name of the public house. To paint over (in cream/off white heritage colours) the beams above the front door to allow a traditional hand painted sign of the pubs name directly onto the pub wall.

4 Church Street Sutton Courtenay

P19/V1728/RM - Reserved Matters application for details of the appearance, landscaping, layout and scale of the proposed development following planning permission P18/V0069/O. (Amended plans received 1 October 2020 to show amendments to design, housing mix and layout, and landscaping). (Residential development of 91 dwellings and associated access)

Former Amey Site, Appleford Road

12 Defibrillator – High Street phonebox

To receive and review the report prepared by the Clerk and decide which defibrillator package is to be used.

13 HIF meeting with OCC

To receive a report on the representatives meeting with Oxfordshire County Council

- 14 Public Rights of Way
(a) To receive a verbal report on the meeting with FCC scheduled for 2nd November 2020.
(b) To note the correspondence from the Operations Manager of FCC
(c) To note the correspondence from OCC regarding the outstanding DMMO.
- 15 Meeting with Vistry Homes
To receive a report on the meeting with Vistry Homes.
- 16 Cemetery Fees
To conduct the annual review of cemetery fees based on the report prepared by the Clerk.
- 17 Recreation Ground
(a) To decide if the recreation ground bins should be emptied more frequently than once per month
(b) To decide if we should see if the contractor would like a key to allow access to the recreation ground rather than having to carry the waste to his vehicle.
(c) To receive the report from the working party in relation to the proposed redesign of the recreation ground.
(d) To receive an update on the re-opening of the play area.
(e) To receive the report on the weekly inspection by parish councillors.
(f) To appoint the play area inspection person for the next month
- 18 Neighbourhood Plan
To receive an update from Councillor Atkinson in relation to the Neighbourhood Plan and Locality Grant.
- 19 Online file storage/document sharing system for Council use
To receive the report prepared by the Clerk and decide whether Microsoft Teams is to be trialled.
- 20 Correspondence
(a) Email regarding SSG Harwell meeting scheduled for 5th November, along with accompanying notes.
(b) LLC update – October 2020
(c) Letter of thanks from Royal British Legion for the donation for the wreath.
(d) Letter from VOWH regarding the hardstanding at 2 Drayton Road.
- 21 Resources for the clerk
To consider the clerk's request for a copy of the latest edition of Local Council Administration at a cost of £119.00.
- 22 Budget 2021/22
To set a date in December to prepare the budget and set the precept figure for the financial year 2021/22
- 23 Accounts
(a) To receive and approve accounts for payment as per list circulated for members
- 24 Items for Sutton Courtenay news
To consider items for inclusion in the Sutton Courtney News.
- 25 Date of Next Meeting
The next meeting of the Council will be Tuesday 1st December 2020.