



Minutes for the Parish Council Meeting held on Tuesday 18th February 2020 at the Village Hall, Sutton Courtenay at 8.00pm

Present: Cllrs Jenkins, Atkinson, Daw & Hemamda
Clerk: Helen Savery

0 Members of the Public

- 2020/45 Apologies for Absence
Apologies were received from Cllrs Barnes, Corrigan and Lazare
- 2020/46 Declarations of Interest
(a) None
(b) None
(c) None
- 2020/47 Neighbourhood Plan
(a) It was discussed and
RESOLVED that the terms and conditions in relation to the Neighbourhood Plan Grant were approved and the Clerk could complete and return the acceptance paperwork on behalf of the Council
- (b) A discussion took place in respect of the authorisation and payment of work in relation to the Neighbourhood Plan Grant. Cllr Atkinson confirmed that there would be extra work to be carried out by Novell Tullet in respect of the grant work in the sum of approximately £400. Council agreed that this was approved and it was
RESOLVED (a) that the Clerk, in consultation with the Chairman, are hereby delegated to action and sign contracts in relation to the work referred to in the Grant Acceptance Paperwork and any required associated work;
(b) that the Clerk, in consultation with the Chairman, be delegated to action the payment of any of the invoices for the work mentioned above to enable Grant deadlines to be met; and
(c) that the Clerk, in consultation with the Chairman be authorised to arrange to vire the monies between approved budget headings should it be required, up to the sum of £500, in accordance with the grant Terms and Conditions

Further discussion took place regarding the GIS maps required. The Clerk is to see if the Local Authority have a digital version of Designated Area Map previously prepared.

It was discussed and further

RESOLVED that the former clerk, Linda Martin, be approached to see if she would be willing to assist with work associated to the preparation of the Neighbourhood plan due to her knowledge of the Parish.

2020/48

Date of Next Meeting

The next meeting will take place on Tuesday 3rd March 2020 starting at the earlier time of 7.00pm.