



Minutes for the Parish Council Meeting held on 3rd March 2020 at the Village Hall, Sutton Courtenay at 8.15pm

Present: Councillors Michael Jenkins (chair), Rita Atkinson, Eileen Daw and David Butler
Clerk: Helen Savery
6 Members of the Public & Councillor Webber

Prior to the commencement of the meeting, a member of the public requested that a reminder that the agendas could be emailed be put in the Sutton Courtenay Newsletter. He further requested an update on the pathway on Church Lane by the Abbey wall. The clerk confirmed this was still being chased and would continue to do the same. A further member of the public mentioned the planning application in respect of the Church gateway. The Chairman confirmed that this would be discussed and our response sent to the District Council.

- 2020/49 Apologies for Absence
Apologies were received from Councillors Teresa Field, Jennifer Corrigan, Simon Lazare and Merouan Hemamda
- 2020/50 Declaration of Interest
There were no declarations of interest as agenda item 12 would be deferred.
- 2020/51 Minutes of the meeting held on Tuesday 4th February and Tuesday 18th February 2020
The minutes were approved a true record of the meetings and signed by the Chairman.
- 2020/52 Matters Arising from the minutes dated 4th and 18th February 2020
Councillor Atkinson confirmed that the TVERC invoice was ready to be paid but had been addressed incorrectly. The clerk is to chase an amended copy and once received arrange payment of the same.
- 2020/53 Public Participation
Deferred but see comments above
- 2020/54 County & District Councillors report
Deferred but Councillor Webber quickly confirmed that it looked like the expressway would not be going ahead.
- 2020/55 Matters raised by Councillors
Concern was expressed with the visibility from driveways/road entrances into the High Street due to the roadworks. The clerk is to contact Thames Water to see if anything could be done to improve the same.
- 2020/56 Police/Neighbourhood Action Group Matters
Concern raised over the camper van parking in the recreation ground and village hall car parks. The clerk is in contact with Environmental Health at Vale of White Horse District Council and has requested assistance from the Community Support Officers.
- 2020/57 Didcot Garden Town
(a) It was discussed and agreed that that the Council would like to nominate a representative for the Didcot Garden Town Board. It was

RESOLVED that Councillor Rita Atkinson be the Parish Council's representative nomination for the seat with Councillor Michael Jenkins to be a second delegate in the event that Councillor Atkinson could not make a meeting.

The clerk is to confirm to Vale of the White Horse Council and also request that the representative, whoever that should be, would not be asked to make on the spot decisions at meetings but would have time to discuss with the Councils affected prior to the meeting.

- (b) Discussion took place regarding the place on the Sounding Board for Didcot Garden Town Board. It was agreed that
- (i) Contact detailed be provided for the Clerk and Councillor Atkinson as two points of contact
 - (ii) It was confirmed that Councillor Atkinson should be the Council's representative on the Sounding Board
 - (iii) Flexibility could be provided on suitable dates and times provided reasonable notice was given.

2020/58

Sutton Courtenay Art Trail

(a) It was discussed and

RESOLVED that the Parish Council accept the £4,000 Section 106 Monies in relation to the Village Art Trail.

- (b) The Council read and understood the terms set out in the letter dated 3rd February 2020
- (c) It was confirmed that the clerk may sign this paperwork and any further paperwork in order for the funds to be released.

2020/59

Letter from Sutton Courtenay Primary School

Deferred to next month. This was because Councillor Atkinson would need to declare an interest and Council would therefore not be quorate in the decision making.

2020/60

Community Infrastructure Levy Payments

It was discussed and

RESOLVED that the Council would wish to have any Community Infrastructure Payments due for the year 2020/21 paid to Sutton Courtenay Parish Council.

2020/61

Planning Applications

(a) Decisions on previous applications

P19/V1555/FUL Variation of condition 2 (approved plans) of P17/V2202/FUL - Erection of 1 dwelling and detached garage including access and parking (amendment to withdrawn planning application P17/V0371/FUL)

51 High Street Sutton Courtenay Abingdon OX14 4AT

Approved 14th November 2019

P19/V3178/FUL Alteration to approved planning P17/V1770/FUL - enlargement of ancillary building roof to form granny annex and carers room

19 Harwell Road Sutton Courtenay Abingdon OX14 4BN

Withdrawn by applicant 7th February 2020

(b) Applications for consideration at the meeting

P20/V0308/HH – single side storey extension
90 Bradstocks Way
Comments: Council has no objection

P20/V0402/FUL - Rebuild the north gate pier of the west gate and increase the width of the gateway.
All Saint's Church
Comments: Council has no objection

P20/V0395/HH – Retrospective application for planning permission for a close board boundary fence at the rear of a listed building
4-5 The Green
Comments: Council has no objection

(c) Notification of a Permitted Development Rights request
VOWH are considering whether the following will require planning permission or will be allowed under the Permitted Development Rights. No views or comments allowed from Council, only owners/occupiers of adjoining properties.

P20/V0410/PDH – erection of a single storey extension
79 The High Street
Comments: Noted

2020/61

Correspondence

- (a) Village hall usually named.
- (b) Noted, save for comments that the relevant warehouses and roads are in Sutton Courtenay and not Didcot.
- (c) Noted

2020/62

Accounts

- (a) The accounts for payment were noted and approved
- (b) The budget update was noted
- (c) The accounts to date were noted
- (d) The January bank reconciliation was noted.
- (e) It was discussed, proposed by Councillor Atkinson, Seconded by Councillor Butler and

RESOLVED that the clerk and Responsible Financial Officer, Helen Savery become the account operator on all Sutton Courtenay Parish Council's Santander bank accounts and that the previous clerk, Linda Martin, be removed as account operator.

2020/63

Items for Sutton Courtenay News

Apologies for the Neighbourhood Plan meeting which had to be deferred
Apologies for change of time for this meeting.
Reminder that residents can be emailed with an agenda prior to the meeting.

2020/64

Date of Next Meeting

The next meeting of the Council will be Tuesday 7th April 2020. This meeting will take place after the Annual Parish Meeting which will commence at 7.00pm.

Signed.....
Chairman

Dated.....