

## SCNP Steering Group Minutes of 17 December 2018

Attendees: Sarah Eccles (SE), David Hignell (DH), Fred Cabbage (FC), Anne Morgan Smith (AMS), Rita Atkinson (RA), Clare Pennicott (CP). Mike Jenkins (MJ) and Joanna O'Callaghan (JOC)

**Apologies:** Martin Howell (MH), Catriona Brodribb (CB), Kathy Whittaker (KW), and Geoff Armstrong (GA) Peter Morris (PM)

### Main Discussion Points:

1. Point 10 of minutes of meeting on 9 October was corrected by RA and agreed. RA will send corrected version to CB (to be inserted into prepared minutes) and Linda Martin (LM) of the Parish Council ( PC).
2. RA ran through formats of our current project plan and an alternative. It was agreed that we should retain the current format with a front page showing a 'timeline' with proposed dates.
3. RA confirmed that Simon's report was the final version and not a draft.
4. PM's latest draft was discussed. It was agreed that we all appreciated that PM had taken the initiative and produced a number of drafts to move the SG forward. It has also galvanised us into action making us think about the direction of travel. However it was felt that the drafts included some subjective elements which would not stand the scrutiny of the neighbourhood plan legal framework. It was agreed that the SG should concentrate on obtaining additional evidence.
5. MJ was able to update us on the views the PC have on progress (or lack of it) and the additional importance of gaining their financial backing this financial year.
6. JOC said that we still have not had an answer from Sharon of Bluestone as whether she feels we must produce a Strategic Environment Assessment (SEA). RA said she would contact the Vale regarding this. We are not sure whether Bluestone still have a contract with the Vale. We also need to ask the question as to whether SC needs to identify land for development. MJ was of the opinion that we didn't need to. It was agreed that LM of the PC should ask the Vale for confirmation on this point.
7. Additional Evidence:  
It was agreed that at the moment we would put on hold the preparation of a housing needs assessment at least until we have a definite response on point 5 above.

It was agreed that we should get definite quotes for both a Landscape Character Appraisal (LCA) and a Village Character Appraisal (VCA). JOC confirmed that we had already received quotes from Lepus and Bluestone. JOC said she was currently in discussion with Stephen Warnock of Livland regarding a LCA. They carried out one for East Hagbourne. The approach they adopted there was very flexible and in effect a partnership with their SG rather than producing a 'glossy' document. He is prepared to do something similar for us and also work alongside Patrick O'Callaghan (POC). He charges £350/day plus subsistence and travel. He will get in touch with the person who carried out the VCA for East Hagbourne who followed a similar approach. It was agreed that the discussions with Stephen should be taken further but the SG would require evidence of their work/expertise.

8. MJ updated us on the PC's new website which is virtually up and running. The NPSG will be able to use this for keeping PC and residents up to date on progress.
9. A date for the Drop In was agreed – Saturday 2 March 2019 from 1pm - in the village hall. JOC to contact Community First. RA advised that there will be a charge for the use of the hall. Refreshments will be provided. SE will produce an A5 leaflet to be dropped through doors.

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10. It was agreed that a pizza evening would follow at a date to be agreed. RA is to approach Pauline Wilson as a potential facilitator.
11. The Redrow/Bidwells email was discussed. It was agreed that our response should be that we are not in the business of identifying sites and anyway their application is due to be determined in January 2019. AMS will draft a response.
12. FC talked us through his email of 16 December and a bit of the background to it. There was support from members of the SG present for his view. It was agreed the SG should concentrate on obtaining additional evidence (see point 5 above) before any further work is carried out on a draft. JOC to reply to email from PM dated 11 December.
13. RA provided us with details of the response from Simon Purfield (SP) regarding the questionnaire return rate. His conclusion is that the number returned for the size of SC should be more than adequate when viewed by the inspector. The details are provided in an email dated 14 December from SP. JOC to forward email.

Date of next meeting:

We plan to stick with meetings on a Monday in 2019. JOC to check which Mondays are best for CB.

Action Points:

1. RA to send out corrected and agreed point 10 of the minutes of our meeting on 9 October 2018. To send to CB and LM.
2. CB to insert point 10 (see above) into recorded minutes.
3. RA to chase Sharon of Bluestone/the Vale about an SEA.
4. LM to approach the Vale regarding the necessity of our plan to identify land for development.
5. JOC to continue discussion with Stephen Warnock of Livland and to obtain firm quotes and obtain evidence of his work/expertise.
6. JOC to contact Community First regarding drop in planned for 2 March 2019.
7. RA to contact Pauline Wilson regarding facilitating a pizza evening for youth.
8. AMS to draft response to Bidwell's email.
9. JOC to forward email of 14 December from SP to all SG members.
10. JOC to reply to PM.
11. JOC to sort out date of next meeting once response from CB has been received.
12. SE to prepare flier for Community First workshop drop in.