



## Minutes for the Parish Council Meeting held on Tuesday 21<sup>st</sup> July at 7.15pm via Zoom meetings

Present: Councillors Jenkins, Atkinson, Daw, Field, Hemamda and Lazare, joined by Councillor Corrigan

Clerk: Helen Savery

1 x Member of the Public

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2020/139      Apologies for Absence  
Apologies were received from Cllr Butler.

2020/140      Declarations of Interest  
(a) No declarations of interest were declared.  
(b) No written requests for dispensations for disclosable pecuniary interests were received  
(c) No dispensations were required.

2020/141      Admission to the public  
It was proposed by Councillor Daw, seconded by Councillor Atkinson, agreed unanimously and

### RESOLVED

THAT in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items by reason of the confidential nature of the business to be transacted:

Agenda Item 7: Village Hall

Agenda Item 8: Access to the weirs in Sutton Courtenay

2020/142      Public Participation  
The member of the public did not wish to speak.

2020/143      Accounts  
Council had considered the documentation in relation to the accounts for year 2019/2020 and

**RESOLVED:** (i)      that Council notes the Internal Audit Report on the AGAR form.  
(ii)      that the annual governance statement 2019/2020 is approved.  
(iii)      that the Accounting Statement is approved.

The Chairman signed the originals of the Annual Governance Statement and Accounting Statement and will return the same to the Clerk who will sign the Annual Governance Statement and proceed with the relevant inspection matters and external audit.

The Chairman mentioned that the internal audit report was returned directly to the Clerk only and not copied to himself as Chairman. This is not in accordance with the Council's internal audit process. This would need to be raised at the Internal Audit Review meeting.

The Chairman expressed his thanks to the Clerk for dealing with her first internal audit under difficult circumstances and wished the same to be minuted. Other members of the Council also expressed their thanks.

2020/144

Willow Tree on All Saint's Lane

The quotation received from AD Maclean Tree Management was discussed. It was agreed and

**RESOLVED** that AD Maclean be instructed to do the work as contained in their quotation for the sum of £870.00 plus VAT.

It was discussed that as Council had used this company for similar work, it made sense to use them for this job. The issue of new trees was discussed, the Clerk is to enquire as to whether any trees would be viable given the honey fungus in the soil.

2020/145

The Chairman moved in accordance with standing order 3d that in view of the confidential nature of the business about to be transacted it was advisable in the public interest that the public be temporarily excluded and they should be instructed to withdraw

**RESOLVED:** that in view of the confidential nature of the business about to be transacted, that the public and press be temporarily excluded to permit discussion on the village hall correspondence and access to the weirs.

2020/146

A long discussion took place in relation to the correspondence received from the Village Hall Committee. Council agreed to deal with the matter themselves as owners of the car park, rather than the Committee and the clerk will begin the process agreed by Council. It was

**RESOLVED** that the clerk be delegated to deal with the matter in consultation with any two Councillors. Councillors are to be kept updated on progress by email.

2020/147

A long discussion took place in relation to the erection of the fence on the land at Mill House. The Clerk is to prepare a statement confirming its decision which will be published on the website, Sutton Courtenay newsletter website and also sent to the property owner.