



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held virtually by Zoom, on Tuesday 1st September 2020 at 7.15pm.

H Savery

Mrs H Savery
Clerk to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

Date: 24th August 2020

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- 1 Apologies for Absence
To receive apologies for absence
 - 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
 - 3 Admission of the Public
To consider whether members of the press and public should be excluded from the meeting.
 - 4 Minutes of the meeting held on Tuesday 7th July 2020 & Tuesday 21st July 2020
To approve the minutes as a correct record of the proceedings
 - 5 Matters arising from the Minutes of the meeting held on Tuesday 7th July 2020 & Tuesday 21st July 2020

The willow tree on All Saint's Lane will be removed on Thursday 17th September. This allows time for the relevant Conservation Area notices to be served.

There is no further information available in relation to the response to call for Sites.

- 6 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council
- 7 County Councillor's Report
To receive a report on County Council matters from Cllr. R. Webber.
- 8 District Councillor's Report
To receive a report on District Council matters from Cllr. R. Webber.

9 Matters raised in County and District Councillors report
To discuss the matters raised in the County and District Councillors report.

10 Matters raised by the Councillors for information

11 Police Matters/Neighbourhood Action Group Matters
a) To note any police issues for the area

12 Planning applications

(a) Decisions on previous applications

P20/V0788/HH - Proposed single storey side extension and alterations to dwelling
Riverview House, Sutton Courtenay
Approved: 30th June 2020

P20/V1240/HH - Proposed single storey rear Orangery
7 Amey Close
Approved: 23rd July 2020

P20/V0654/FUL - New workshop (Amended plans received 23 June 2020- To
include an MOT pit and amended certificate of ownership
Windy Ridge 1 Milton Road Drayton
Approved: 24th July 2020

P20/V1314/LB - New double-glazed double hung leaded timber casement
window in wall in approximate position of an old aperture that was bricked up
about 100 years ago.
Cross Trees 1 Church Street
Approved: 29th July 2020

P20/V1065/FUL - Erection of outbuilding for domestic storage purposes including
garden equipment and machinery on the parcel of land between 17 Milton Road
(originally part of that garden) and 5 Katchside. Formation of new access for
garden machinery off Katchside
Katchside
Approved: 28th July 2020

P20/V1385/LDP - extending an existing single storey rear extension by an
additional 2m in depth, enlarging it to 6m deep in total. This certificate is also to
legalise converting the attic and building a dormer window. These works combined
will create an additional 2 bedrooms internally.
75A High Street
Granted: 11th August 2020

(b) Applications dealt with prior to the meeting

MW.0071/20 - Details pursuant to condition 27 (relating to the installation of two
concrete pads within the 'Industrial Area') of Planning Permission P15/V0530/CM
(MW.0039/15)
Sutton Courtenay Landfill Site, Appleford Sidings, Sutton Courtenay
Comments: Council has no objection

P20/S1988/FUL- Change of use of land from agricultural land to farm park,
wildlife and outdoor activity centre, associated buildings and outdoor play

structures, mountain bike trail, formation of lake, ponds and wetland area, formation of a new vehicle/pedestrian access off the A415, associated engineering works, drainage and landscaping.

Comments – The council objects on the inappropriate positioning of the planned works causing increased traffic through the village and the loss of agricultural land in a green belt area.

P20//V1682/HH - Removal of existing rear conservatory and construction of new rear single storey extension. Conversion of existing roof space to create 1 bedroom with en-suite and sauna, installation of 6 Velux roof windows in existing roof.

58 Lady Place

Comments: Council has no objection.

P20/ V1749/FUL - S73 - Variation of condition 1 attached to Reserved Matters permission P14/V2061/RM to substitute approved plans with amended plans. Reserved matters application for appearance, landscaping, layout and scale following Outline permission P10/V1907/O for a residential development comprising 195 dwellings and access (amended plans including revised layout, house types and landscaping)

Land at Appleford Road

Comments:- Council object on the basis of – increase in traffic, exits onto roads with speed issues, no connection with paths encouraging more use of cars, car parking spaces do not meet OCC size requirements.

(c) Applications for consideration at the meeting

P20/V1746/FUL - Partial re-plan of reserved matters application P14/V2061/RM to facilitate the erection 17.no dwellings.

Land to the south of Appleford Road

P20/V1916/FUL - Retrospective planning permission for the retention of Agricultural Access Track.

95 Drayton Road Sutton Courtenay

P20/V1903/FUL - S73 - Variation of wording of condition 6 (removal of current bund and replace it with a new one) on application ref. P18/V0069/O Residential development of 91 dwellings and associated access.

Land at Appleford Road

13 Planning consultation matters

To discuss the email received from OALC regarding various consultations and determine what responses are required.

14 Footpaths and Byeways in Sutton Courtenay

To discuss the issues raised provided by Cllr Lazare in respect of the upkeep of byways 373/9 and 373/10 (BOATs) and resolve on what action should be taken.

15 Community Infrastructure Levy

To discuss and resolve whether the Parish Council wish the Community Infrastructure Levy due to the Parish Council to be paid to the council rather than retained by the District Council.

- 16 Insurance
In the absence of three quotations for renewal of the Parish Council's insurance (due 1st October 2020) to resolve to delegate the matter to the clerk in consultation with at least two Councillors via email.
- 17 Recreation Ground
To discuss the inspection reports from Advent Solutions and ROSPA and decide what works should be done to allow safe reopening of the same.
- 18 Correspondence
- (a) letter received from Vale of the White Horse District Council regarding the renaming of two properties on High Street.
 - (b) letter of thanks from Be Free Young Carers in respect of the grant.
 - (c) letter from CPRE regarding the Oxford – Cambridge arc.
 - (d) Police and Crime Commissioner Newsletter.
 - (e) TTRO – closure of footpath 299/1
 - (f) NDO monthly update
 - (g) NDA Draft strategy consultation
 - (h) Email from OCC Regarding changes to bus routes.
 - (i) Email from Vale regarding Sutton Courtenay “deep Clean” - 09/11/2020 to 13/11/2020
- 19 Staffing matters
- (a) To consider and resolve whether the Council would wish the Clerk to work towards her CILCA qualification. The cost would be £275.00 plus VAT for the training sessions provided online by OALC and £410.00 for registration and certification by the SLCC.
 - (b) To consider and resolve whether the clerk may sign up for the SLCC Annual Conference to be held virtually in October 2020 at a cost of £25.00 plus VAT.
 - (c) To note the 2.75% pay increase and one extra days holiday agreed by Unison for the clerk (to be backdated to 1st April 2020)
- 20 Accounts
- (a) To review the options for a new bank account allowing online payments, prepared by the clerk and decide and resolve whether to accept an option.
 - (b) To receive and approve accounts for payment as per list circulated for members
- 21 Items for Sutton Courtenay news
To consider items for inclusion in the Sutton Courtney News.
- 22 Date of Next Meeting
The next meeting of the Council will be Tuesday 6th October 2020 at 7.15pm.