



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held at the Village Hall, Sutton Courtenay, on Tuesday 4th February 2020.

H Savery

Mrs H Savery
Clerk designate to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

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- 1 Apologies for Absence
To receive apologies for absence
 - 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
 - 3 Minutes of the meeting held on Tuesday 7th January
To approve the minutes as a correct record of the proceedings
 - 4 Matters arising from the Minutes of the meeting held on Tuesday 7th January
 - 5 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council
 - 6 County Councillor's Report
To receive a report on County Council matters from Cllr. R. Webber.
 - 7 District Councillor's Report
To receive a report on District Council matters from Cllr. R. Webber.
 - 8 Matters raised by the Councillors for information
 - 9 Police Matters/Neighbourhood Action Group Matters
 - a) To note any police issues for the area
 - 10 Risk Assessment
To review the risk assessment for the year 2019/2020.
 - 11 Annual Parish Meeting of Electors
To discuss the date and format of the meeting annual parish meeting of electors which is due before the end of April 2020

12 Use of Village Green at Christmas

- (a) To consider the request from the Torchlight Procession organisers for a Christmas Tree on the Village Green, assistance being provided by the Church in respect of electricity.
- (b) To consider the request made by a member of the public in respect of allowing a bonfire on the Village Green on Christmas Eve as part of the Torchlight Procession.

13 Sutton Courtenay Primary School Correspondence

To discuss the letter received from the primary school in respect of the £3,000 grant awarded to them in 2018/2019.

14 Correspondence received regarding the cemetery

To note the correspondence received from Rev. Kendrick in respect of missing memorials from the cemetery over the Christmas period.

15 Planning applications

(a) Decisions on previous applications

P19/V2258/HH. Retrospective consent for the erection of a children's climbing frame
10 Southfield Drive
Granted 9th January 2020

P19/V2436/FUL. New 2 storey 4 bedroom property
120 High Street Sutton Courtenay
Refused 17th January 2020

(b) Applications dealt with prior to the meeting

P19/V2093/FUL – Amendment to Planning Application to rebuild the stone boundary wall on the north side of the church yard to replace the existing collapsed wall. (inclusion of Arboricultural Impact Assessment
All Saints Church The Green
Comments: The Council has no objection but has noted the neighbour's comments.

(c) Applications for consideration at the meeting

MW.0008/20 Section 73 application to continue the development of the extraction of sand and gravel and restoration using in situ and imported clay materials to create a wet woodland habitat as permitted by MW.0094/18 (P18/V2171/CM) without complying with condition 16, in order to remove the remaining stockpile of sand and gravel by road rather than conveyor.
Bridge Farm Quarry Sutton Courtenay

MW.0004/20 Section 73 application to continue the development permitted by planning permission no. P18/V2145/CM (MW.0093/18) for proposed new stockpile area to be used in conjunction with mineral extraction permitted by planning permission no. P16/V2694/CM (MW.0127/16) for the storage of approximately one month supply of mineral to enable continuous supply in case of flooding for a period of up to three years from date of commencement of extraction under planning permission no. P16/V2694/CM (MW.0127/16) to enable vehicles to transport remaining sand and gravel from the stockpile to the plant site
Bridge Farm Quarry, Sutton Courtenay, Abingdon, OX14 4PP

P20/V0175/HH – New House extension including detached garage.
10A Katchside Sutton Courtenay

(d) Planning application notification

These are notifications only, due to their technical nature no public consultation is offered only comments/reports from Professional Advisors:

P20/V0012/DIS Discharge of conditions 5 - Travel Plan, 6 - Tree Protection, 7 - Slab Levels, 8 - Drainage Strategy, 10 - Water Supply Infrastructure and 11 - Sustainable Drainage Scheme of application P18/V0069/O. Residential development of 91 dwellings and associated access.

Land at Appleford Road (Linden Development)

- 16 Recreation Ground
(a) To receive the report on the weekly inspection by parish councillors.
(b) To appoint the play area inspection person for the next month
- 17 Neighbourhood Plan
(a) To receive an update on the Neighbourhood Plan including the Locality Grant Application.
(b) To note and discuss the email received from the Planning Policy department in respect of the changes to funding.
- 18 FCC and Hanson Liaison Meeting on 20th January 2020
To receive and note the report from Councillor Jenkins in respect of the Liaison meeting held on 20th January 2020
- 19 Clerk's subscription to the Society of Local Council Clerks
To discuss whether the Council will pay for the Clerk's annual subscription to the SLCC. The cost for this year would be £140.00 plus £10.00 joining fee.
- 20 Correspondence
(a) Sutton Courtenay Newsletter email – thanking the Parish Council for their 2020/21 grant.
(b) 2 Be Free Young Carers email – thanking the Parish Council for their 2020/21 grant.
(c) South and Vale Citizens Advice – thanking the Parish Council for their 2020/21 grant.
(d) ONR report for quarter 4 – confirmation that the next meeting will be 27th February 2020
(e) Email from Rights of Way Officer regarding footpath between Church and Churchmere Road
(f) Police and Crime Newsletter
(g) Email from OALC regarding courses and free legal advice workshops
(h) Letter from RWE regarding demolition
- 21 Aims of Sutton Courtenay Parish Council document
To agree and approve the aims of the Parish Council.
- 22 Accounts
To receive and approve accounts for payment as per list circulated for members
- 23 Items for Sutton Courtenay news
To consider items for inclusion in the Sutton Courtney News.
- 24 Date of Next Meeting
The next meeting of the Council will be Tuesday 3rd March 2020

The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that the public, including the press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted.

- 25 Clerk