**[](https://www.suttoncourtenay-pc.gov.uk/default.aspx)**

Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held at the Village Hall, Sutton Courtenay, on Tuesday 1st October at 7.15pm

Mrs H Savery 10 Sovereign Place

Clerk designate to the Council Wallingford Oxon

OX10 9GF

1. Apologies for Absence

To receive apologies for absence

1. Declarations of Interest
2. To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
3. To receive written requests for dispensations for discloseable pecuniary interests.
4. To grant any requests for dispensation as appropriate
5. Minutes of the meeting held on Tuesday 3rd September 2019

To approve the minutes as a correct record of the proceedings

1. Matters arising from the Minutes of the meeting held on 3rd September 2019

Footpath 27

We have received correspondence from the County Council confirming that they will be meeting with Magnox regarding the reinstatement of the path towards the end of the works.

2 Drayton Road

The Enforcement Officer from VOWH has confirmed that they have visited the property. They have given the owners 28 days to apply for planning permission for the hardcore or remove it.

Electricity Power Cuts

To note comments from Scottish Southern Electricity regarding cuts.

Didcot Garden Town Advisory Board

To note the response from the Vale of White Horse District Council in regards to the Board.

1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

1. County Councillor’s Report

To receive a report on County Council matters from Cllr. R. Webber.

1. District Councillor’s Report

To receive a report on District Council matters from Cllr. R. Webber.

8. FCC – Liaison Committee 9th September, 2019

To note the minutes of the Liaison Committee meeting.

9. Matters raised by the Councillors for information

10. Police Matters/Neighbourhood Action Group Matters

a) To note any police issues for the area

b) Police crime/drug map for rural areas.

To consider any support that may be offered by the Parish Council in notifying appropriate organisations, schools, and parents regarding trends.

11. Planning applications

1. Decisions on previous applications

P19/V1903/HH Retrospective change of use of agricultural land to provide combined agricultural and private access and to expand curtilage to reflect existing boundaries.

Lapwing Barn, 95A Drayton Road

Withdrawn by applicant 24th September 2019

P19/V1584/HH Rear first floor extension with dormer window. Internal alterations. Addition of a roof lantern to existing flat roof, first floor bathroom window, rooflights, and bi-folding doors to replace existing doors and windows 75a High Street

Refused 20th September 2019

P19/V1783/FUL Relocate shed within the Churchyard

All Saints Church, Church Street

Permitted 11th September 2019

P19/V1825/HH Erection of front porch

1 Tullis Close

Permitted 11th September 2019

MW.0076/19 Non material amendment to MW. 0142/18 to erect gas metering kiosk. Re-siting of kiosk.

Landfill Site, Appleford Road – Waste Recycling Group

Permitted 2nd September 2019

P19/V2078/LB Internal alterations and installation of in-tile vent in roof

Tudor Cottage, 20-22 Church Street

Permitted 23rd September 2019

MW.0071/19 s.73 application to continue the development permitted by MW.0122/18 (for continued operation of an asphalt plant for a temporary period) without complying with condition 9 to retain the temporary asphalt plant in place until 31st December, 2021. (Condition 9 required the removal by April 2019) Asphalt plant, Hanson Site, Appleford Sidings

Permitted 16th September 2019

1. Applications dealt with prior to the meeting

P19/V2093/FUL Rebuild stone boundary wall on the north.

All Saints Church, Church Street

Comments: Council had no objections and drew the District Council’s attention to comments from the neighbour.

1. Applications for consideration at the meeting

P19/V2258/HH Retrospective application for the erection of a children’s climbing frame

10 Southfield Drive

P19/V2273/HH Single storey side extension

4 Hillyard Barns

MW.0097/19 new site reception facilities comprising retention of the existing office building and installation of a new two storey office and welfare facilities building; construction a new double weighbridge; and the retrospective permission for the construction of an access off Portway

Hanson Quarry Products Europe Ltd

12 Proposal for new phone line/number for the new Clerk

To consider the options from the new Clerk for a new phone number to be provided and decide the option to be put in place.

13. Training event

To receive a report from Cllrs. Lazare who attended planning training event, and Cllrs. Daw and Corrigan who attended roles and responsibilities training.

14 Cemetery charges

1. To review the comparative fees and charges list prepared by the clerk
2. To decide on any change in cemetery charges and fees and the date on which any change shall take place
3. To decide on the frequency of review of the fees and charges in order that regular reviews can take place

15. Neighbourhood Plan

a) To receive an update report on the Neighbourhood Plan from the Council’s representatives on the steering group.

b) To review expenditure on professional reports required for the Neighbourhood Plan In particular to note the village character assessment is now complete and to authorise the remaining balance of the invoice (10%) to be released to Kathryn Davies who undertook the village character assessment.

16. Scope – Textile Recycling Bank

To consider a request on behalf of Scope to site a textile recycling bank in the parish.

17. Appleford Road – Bus Stop

To note and consider comments from a resident that the slabs at the bus stop are in Appleford Road need to be increased to make a larger area for those waiting for buses.

18. Recreation Ground

1. To receive the report on the weekly inspection by parish councillors.
2. To appoint the play area inspection person for the next month

19. Correspondence

a) Healthwatch Oxfordshire – newsletter

b) Harwell Stakeholder Group meeting 10.00 a.m. for 10.30 a.m. Wed. 30th October.

c) Oxfordshire County Council – Fire and Rescue Service

Notification that the service is sending out “Footsteps” guide regarding child pedestrian safety, to key organisations.

d) Police and Crime Commissioner – Bulletin September 2019

e) South and Vale Citizens Advice Bureau – Annual General meeting and 80th year anniversary celebration Wednesday 15th October from 6.00 p.m. Roysse Room, Guildhall, Abingdon.

f) Damascus Parish – Letter of thanks for support for the release of further s., 106 funds for the River Room stained glass window

20. Accounts

a) To note report on enquiries made to update the bank account to online banking.

b) To receive and approve accounts for payment as per list circulated for members

21. Items for Sutton Courtenay news

To consider items for inclusion in the Sutton Courtney News.

22. Date of Next Meeting

The next meeting of the Council will be Tuesday 5th November at 7.15 p.m.