

SUTTON COURTENAY PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held at the Village Hall, Sutton Courtenay, on Tuesday 3rd September, 2019 at 7.15 p.m.

Mrs. L.A. Martin
Clerk of the Council

Tel: (01865) 391833

Orchard House,
90 Howard Cornish Road,
Marcham, Abingdon,
Oxon. OX13 6PU

1. Apologies for Absence
To receive apologies for absence.
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests.
 - c) To grant any requests for dispensation as appropriate
3. Vacancies for Members on the Parish Council
To consider any applications for co-option on to the Council.
4. Declarations of Acceptance of Office of any new members.
5. Minutes of the meeting held on 2nd July, 2019
To approve the minutes as a correct record of the proceedings.
6. Matters arising from the Minutes of the meetings held on 2nd July, 2019

Thames Water – Drayton Road sewage pipe works

Confirmation received that, subject to obtaining the road closure orders, works will commence in October, firstly (i) Brook Street from Chapel Lane to Ginge Brook, then in the new year (ii) Ginge Brook to Drayton Road. In addition, next year there are likely to be works in the High Street.

7. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
8. County Councillor
To receive a report on County Council matters from Cllr. R. Webber.
9. District Councillor's Report
To receive a report on District Council matters from Cllr. R. Webber.
10. Didcot Garden Town Board
To note a report from Cllr. Rita Atkinson who addressed the Cabinet meeting of the Vale of White Horse District Council on 12th July.
To consider how to progress the Parish Council's request for a seat on the Board.
11. Matters raised by Councillors for information

12. Police Matters /Neighbourhood Action Group Matters

To note any police issues for the area.

13. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P19/V1584/HH Rear first floor extension with dormer window. Internal alterations. Addition of a roof lantern to existing flat roof, first floor bathroom window, rooflights, and bi-folding doors to replace existing doors and windows
75a High Street

Comments: Council had no objections

P19/V1573/O Erection of attached two storey dwelling with parking and amenity space, with alterations to existing access and parking arrangements.
(amendments to parking lodged)

75 Bradstocks Way

Comments: Council objected on grounds of traffic impact, and requested the District Council be consistent with its determinations, as other new dwellings in the parish had been refused.

P19/V1682/FUL Office refurbishment and extension

A Ferry Ltd – Tomorrow Court, Appleford Road

Comments: Council had no objections

P19/V1783/FUL Relocate shed within the Churchyard

All Saints Church, Church Street

Comments: Council had no objections provided it was screened

P19/V1728/RM Erection of 91 dwellings (reserved matters)

Amey Site, Appleford Road

Comments: Concern expressed regarding traffic exiting onto Appleford Road outside of the 30 mph limit, which needed to be relocated. There was minimal landscaping between the site and Amey Close. Inadequate open space.

P19/V1825/HH Erection of front porch

1 Tullis Close

Comments: Council had no objection

P19/V1714/LB Reinstate attic space across bedrooms 2 and 3 and the stairwell.

Create dormer window in rear elevation

Goslings, 3 Drayton Road

Comments: Council had no objections

MW.0064/19 Regularisation of planning position in relation to a number of small structure utilised in the management of the Southern landfill

Cemex Ltd – South of Bassett Lane, Sutton Wick

Comments: No objections, but expressed concern that the application was retrospective and had not been submitted before construction had commenced.

MW. 0060/19 Additional access into block recycling area off Corridor Road

Hanson Quarry Products Ltd - Block Recycling Facility – Appleford Sidings

Comments: Council had no objections

c) Applications for consideration at the meeting

P19/V1745/HH Erection of detached garden store and associated works
14 Abingdon Road

P19/V1903/HH Retrospective change of use of agricultural land to provide
combined agricultural and private access, and to expand curtilage
Lapwing Barn, 95A Drayton Road

P19/V1799/LB Installation of satellite dish
The Old New Inn, 44 High Street

MW.0071/19 s.73 application to continue the development permitted by
MW.0122/18 (for continued operation of an asphalt plant for a temporary period)
without complying with condition 9 to retain the temporary asphalt plant in place
until 31st December, 2021. (Condition 9 required the removal by April 2019)
Asphalt plant, Hanson Site, Appleford Sidings

MW.0076/19 Non material amendment to MW. 0142/18 to erect gas metering
kiosk. Re-siting of kiosk.
Landfill Site, Appleford Road – Waste Recycling Group

R3.0072/19 Details pursuant to condition 3 salt barn colour and condition 4
boundary planting
Oxfordshire County Council Depot, Milton Road, Drayton

P19/V1992/FUL Demolition of pair of cottages and construction of new detached
dwelling and detached garage.
3 and 4 Mill Lane

P19/V1746/HH Reinstate old attic space across bedrooms 2 and 3 and stairwell.
Add dormer window in rear roof section above bed 2
3 Drayton Road

P19/V2078/LB Internal alterations and installation of in-tile vent in roof
Tudor Cottage, 20-22 Church Street

14. RWE – Power Station Liaison Committee – Meeting
 - a) To receive a report from the Council’s representatives who attended this meeting.
 - b) To note correspondence from RWE regarding the demolition of the cooling towers on 18th August.

15. Neighbourhood Plan
 - a) To receive an update report on the Neighbourhood Plan from the Council’s representatives on the steering group.
 - b) To note the village character assessment and to agree to fund an additional 10% of the estimate cost to be paid (At the last meeting up to 80% of the estimated cost was agreed, the Neighbourhood Plan Steering Group’s request is for 90%)

16. Village Hall - Keys

The Sutton Courtenay Village Hall Management Committee is now requiring a Key and Cupboard Hire Agreement to be signed.
To consider the terms of the Agreement, the Council’s requirements, and to resolve that the Clerk signs the Agreement once the terms have been agreed.

17. Barretts Way - Parking
To note the response from Sovereign Housing Association.
To consider any further action on the part of the Parish Council.
18. Junction of Tyrells Way and Bradstocks Way adjacent to shops
The corner of the pavement is breaking up and the verge is destroyed owing to heavy vehicles which drive over it. The County Council is proposing to tarmac the area where the grass verge should be.
To consider any Parish Council comments.
19. Vale of White Horse District Council - Polling Places Review
Views are being invited on the suitability and accessibility of the polling station for the local residents. Deadline for comments 27th September, 2019.
20. Recreation Ground
 - a) To receive the report on the condition of the play equipment/recreation ground – weekly inspection by Council.
 - b) Cricket Club – This Club is still active, and has a person responsible for its administration. Checks were being made as to their plans for the use of the Sutton Courtenay recreation ground.
 - c) New panels have been fixed within the recreation ground fencing. The straightening of some bars is awaited.
 - d) RoSPA – Play equipment inspection
To receive the play equipment inspection report
21. Correspondence
 - a) Vale of White Horse District Council – Planning training for councillors (up to 2 members) Monday 9th September 2019 at the Beacon, Wantage 2.00 p.m. – 4.00 p.m. or 6.00 p.m. – 8.00 p.m.
 - b) Vale of White Horse District Council – Charity Quiz Night Earth Trust Barn, Little Wittenham. 7.00 p.m. for 7.30 p.m. start. £5 entry per team
 - c) Harwell Stakeholder Liaison Meeting
The meeting planned for 11th September, has been postponed until the end of October. Date to be announced.
 - d) Milton Park Liaison Committee – Cllr. Reg Waite, Chairman of Milton Park Liaison Committee will be resigning his post, as he is no longer a member of the Vale of White Horse District Council. The date of the next Liaison Committee meeting is awaited.
 - e) Oxfordshire County Council – Footpath 27 Closure
Footpath 27 Frilsham St to Old Wallingford Way will be closed from 30th September to 28th October to allow for the Magnox discharge pipe to be removed
 - f) Scottish Southern Electricity Networks - Workshop Event
SSEN are required to consult with stakeholder groups, and have invited Parish Councillors to the Kassam Stadium on 17th September, 2019 9.30 a.m. for 10.00a.m. Comments will be invited, and critique and recommendations required in order to shape their future business plans.
 - g) Vale of White Horse District Council – Street naming
The name High View Court has been allocated to the road leading to 3 new houses off Drayton Road (1066)
 - h) Letters of thanks for grants awarded have been received from:
Sutton Courtenay Village Hall, Parochial Church Council, South and Vale Citizens Advice Bureau, Sutton Courtenay News, Be Free Yung Carers, The Abingdon Bridge, Abingdon Damascus Youth Project.

- i) BBOWT – Notification that the appeal to the High Court to require an Environmental Impact Assessment for the Oxford Cambridge Expressway was dismissed.
- j) Oxfordshire County Council – Availability of salt, and salt bins for “gritting” in local areas in the Winter. One bag of salt free of charge, bins available at cost.
- k) RAF Benson – magazine
- l) Deputy Police and Crime Commissioner – Bulletin
- m) Oxfordshire Environment Board – Board established to inform decision makers / Growth Board in regards to the natural environment. Membership is invited.
- n) Magnox – Area to the rear of the Church, owned by the Parish Council, has now been completely restored. Correspondence received on the management strategy of Magnox sites.
- o) Police and Crime Commissioner – Thames Valley – newsletter
- p) Notification from resident that he has raised with Sovereign Vale Housing Association, problems with fly tipping in the garage block area in Barretts Way. To resolve to write a letter of support in due course, if required, to encourage the area to be cleared.

22. Accounts

- a) To receive budget monitoring report
- b) To receive external auditor’s report for the financial year 2018/19
- b) To approve accounts for payment as per list circulated to members
- c) To note difficulties with Santander as the Council’s Bank, and the production of cheque books. To consider opening a current account with a different Bank.
- d) To authorise the Clerk to deal with payments on line, subject to ratification by members.
- e) To determine signatories for the existing or new current account.

23. Items for Sutton Courtenay News

To consider items for inclusion in Sutton Courtenay news

24. The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that that public, including the press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted.
Discussion of use of village green, planning inspectorate costs award.

25. Date of Next Meeting.

The next meeting of the Council will be Tuesday 1st October, 2019 at 7.15 p.m.