

SUTTON COURTENAY PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held at the Village Hall, Sutton Courtenay, on Tuesday 5th February, 2019 at 7.15 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council

Orchard House,
90 Howard Cornish Road,
Marcham, Abingdon,
Oxon. OX13 6PU

Tel: (01865) 391833

1. Apologies for Absence
To receive apologies for absence.
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests.
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 8th January, 2019
To approve the minutes as a correct record of the proceedings.
4. Matters arising from the Minutes of the meetings held on 8th January, 2019

Didcot Garden Town – Board

To note the correspondence regarding participation in the Board is being considered at the Nominated Board meeting on 6th February.

Village Green

The sign board laid on its side has been re-erected, and waste fibre board removed.

Hobbyhorse Lane – Thames Water

Confirmation received that Thames Water are assessing the state and condition of Hobbyhorse Lane, following their works, and have undertaken to correct any problems found.

Magnox – Footpath Clearance

To note response from Magnox regarding issues raised on restoration of Christchurch Way, and alteration to signage to discourage dog walkers from entering the recreation ground.

Milton Road – brick bus shelter

Having checked the graffiti on the shelter, a professional cleaning company will be required. Quotations are being sought.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. County Councillor
To receive a report on County Council matters from Cllr. R. Webber.

7. District Councillor's Report
To receive a report on District Council matters from Cllr. G. Duffield.
8. Matters raised by Councillors for information
9. Police Matters / NAG Matters
10. Planning Applications and other matters

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

The Parish Council was notified of 2 lawful development certificate applications and had no comment to make.

P19/V0003/LDP Single storey rear extension, front porch, single storey rear extension, solid wall insulation, render finish, replace windows
17 Harwell Road

P19/V3067/LDP Single storey rear extension
9 Lady Place

P18/V3158/HH Realign pitch and unify roof to east side of property to create covered walkway and adjust wall to enable access
13 Brook Street
Comments: Council had no objections

P18/V2617/FUL Variation of P16/V1457/FUL to rectify garage design and position and clarify boundary
51 High Street
Comments: The Council believed the application was lacking in sufficient detail to enable it to reach a decision. It was unclear as to which garage on the site the application related. Nevertheless, the garage was some 5.3 m tall and being close to the boundary would impact on the neighbouring property.

MW.0148/18 Request for Scoping Opinion for proposed concrete block factory and associated plant and machinery
Landfill Site Fonterra Building Products
Comments: The Council would expect to see reports on how this impacted on Sutton Courtenay in regards to noise, lighting, and transport

c) Applications for consideration at the meeting

P19/V86/ Single storey rear and single storey rear and side extension
16 Appleford Road

P19/V0170/HH Single storey conservatory to the rear
58 Lady Place

P19/V0196/FUL Demolition of west wing of building 3 / 4 and alterations to divide into 3 B1 /B2/B8 units with associated loading areas and car park rearrangement
Building 3 / 4 Trident Business Park, Basil Hill Road

P18/V2770/FUL amendment to partial conversion of existing outbuilding
Buckridges 13 High Street

Notification received from Oxfordshire County Council that further information relating to the planning application by Hills Quarry Products Ltd for permission to extract sand, gravel and clay at Fullamoor Plantation, Clifton Hampden has been submitted

Available for viewing under reference MW.0074/18 on the County Council's website.

d) Planning Correspondence

Determination of Mangox planning application, before receipt of Council's comments.

To note comments from the Vale of White Horse District Council

11. FCC Liaison Committee meeting 4th February, 2019

To receive a report from Council's representatives who attended this meeting.

12. RWE Liaison Committee meeting 28th January, 2019

To receive a report from Council's representative who attended this meeting.

13. Vale of White Horse District Council - Sutton Courtenay Forum meeting 23rd January, 2019

To receive a report from Council's representatives who attended this meeting.

14. Neighbourhood Plan

a) To note that a community consultation event will take place on Saturday 2nd March in the village hall between 2.00 p.m. – 5.00 p.m. To resolve to increase expenditure for this event by £750.

b) To receive a report from the Council's representatives on the Neighbourhood Plan steering group. To consider quotations received by them, and to authorise expenditure for village character and landscape appraisal.

15. South Oxfordshire Local Plan – Have Your Say

To consider any comments on the South Oxfordshire District Council's Local Plan <http://www.southoxon.gov.uk/about-us/have-your-say/live-consultations>
Deadline for comments 18th February, 2019

16. Oxfordshire Plan 2050 – Sustainability Appraisal Scoping Report

To consider any Parish Council comments. Deadline for comments 18th February, 2019
<https://oxfordshireplan.inconsult.uk/consult.ti>

17. Recreation Ground

a) To receive the report on the weekly inspection by parish councillors.

b) To appoint the play area inspection person for the next month

c) To authorise expenditure in the sum of up to £1059 plus vat for 2 replacement panels and welding in the recreation ground fencing around the car park.

18. Correspondence

a) Vale of White Horse District Council – Have your say on the new offices at Crowmarsh. Deadline for comments 10th February, 2019

b) Healthwatch briefing

c) Vale of White Horse District Council – waste tour dates

d) Magnox footpath clearance, and update

e) Vale of White Horse District Council – 142 Milton Park, division into units

f) Oxfordshire Community First – newsletter -Winter Update

19. Accounts

a) Internal Audit

- (i) To receive a report from the working party on the effectiveness of the internal audit.
 - (ii) To note and consider the position regarding internal audit services.
- b) To approve accounts for payment as per list circulated to members

20. Items for Sutton Courtenay News

To consider items for inclusion in Sutton Courtenay news

21. Exclusion of public

The Chairman to move that in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw for the following items.

- a) To consider costs claim for planning appeal
- b) To consider staff matters

22. Date of Next Meeting.

The next meeting of the Council will be held on Tuesday 5th March, 2019