

Sutton Courtenay Neighbourhood Plan Steering Group Meeting on 3 February 2020

Agenda

1. Welcome to Steering group members and any non- members
2. Apologies
3. Minutes of meeting on 20 January 2020 and matters arising
4. Confirmation of position regarding chosen experts to assist SG
5. Update on Locality Grant application
6. Reports needed on biodiversity and flood risk and completion of green space assessment
7. Outstanding invoice – Village Landscape Appraisal
8. Updated project plan including clarification of roles/responsibilities and schedule of tasks at each stage up to proposed submission date of late October 2020
9. Possible requirement for project manager
10. PC feedback
11. Confirmation that Linda Martin may be approached for research into position on SC(E)
12. AOB
13. Date of next meeting