

## **Sutton Courtenay Neighbourhood Plan Steering Group meeting on 20 January 2020 at 7pm**

### **Agenda**

1. Welcome to Steering group members and any non- members
2. Apologies
3. Minutes of meeting on 16 December 2019 and matters arising
4. Confirmation of Novell Tullet (NT) commission and written specification of 2 tasks
5. Confirmation of chosen planning expert to support SG in drafting policies (working closely with NT)
6. Updated project plan including clarification of roles/responsibilities and schedule of tasks at each stage up to proposed submission date of late October 2020
7. Progress with Locality grant application
8. Report from meeting with Robyn Tobutt (Vale)
9. Feedback from PC
10. Confirmation that Linda Martin (former PC Clerk) may be approached for research into planning position on land to east of SC
11. AOB
12. Date of next meeting