



# Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie  
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ  
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To: Cllrs Rita Atkinson (chairman), Robert Dalby, Teresa Field, Paul Galliver, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Lia Plowman, Ian Pratley, Hugo Raworth, and Jason Warwick.

Thursday 31<sup>st</sup> October 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on **Tuesday 5<sup>th</sup> November 2024 at 7.15pm** in **Sutton Courtenay Village Hall**, for the purpose of transacting the following business.

Yours sincerely,

Miss J. Currie, Clerk

## AGENDA

### 1. Thames Water Reservoir presentation

### 2. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

### 3. Apologies for Absence

### 4. Declarations of interests from Councillors and requests for dispensations

### 5. Minutes of the meeting held on Tuesday 1<sup>st</sup> October 2024 (enclosed)

### 6. Planning applications (enclosed)

#### a) Applications for consideration at the meeting:

P24/V2112/FUL - 48 Harwell Road, Sutton Courtenay

Demolish existing bungalow and outbuildings. Erection of a new detached dwelling.

P23/V0207/S73 - Partridge Close, Sutton Courtenay

Variation of conditions 2(approved plans), 4(landscaping), 7(sustainable drainage scheme), 11(car parking) & 15(new estate roads) on application P14/V2362/FUL because the development's internal roads have been constructed in permeable macadam rather than the approved permeable block paving. (Demolition of nos 74 & 78 Milton Road, Sutton Courtenay. Residential development comprising 28 units, car parking, public open space and landscaping).

#### b) Additional planning correspondence

#### c) Following the damage to the Ginge Brook during the construction of 5 Ginge Brook, to consider whether the Parish Council should re-report the issue

### 7. Additional planning matters

#### a) To consider whether to allow the whole of Sutton Courtenay parish to be included in the Didcot Neighbourhood Plan area (enclosed)

#### b) To consider whether to allow the sections of Sutton Courtenay parish not covered by the Sutton Courtenay Neighbourhood Plan to be included in the Didcot Neighbourhood Plan area (enclosed)

- c) To consider correspondence from Community First Oxfordshire regarding the Christ Church site (enclosed)
- d) To consider whether to take on the management of the new play area and open spaces at the 2morrow Court development (enclosed)

#### **8. Reports**

- a) County Councillor's Report
- b) District Councillor's Report
- c) Parish Councillors' Reports
- d) Clerk's Report

#### **9. Parish Council Assets (street furniture, etc.)**

- a) High Street phone kiosk removal update
- b) Village Green and Church Street benches update
- c) Bradstocks Way bus shelter update
- d) New litter bins update
- e) To report any issues with the current SIDs
- f) To consider a request to plant two memorial trees at the cemetery (enclosed)
- g) To consider a request to provide additional street lighting on Harwell Road (enclosed)

#### **10. Open spaces**

Grounds maintenance contract update

#### **11. Recreation Ground**

- a) Southern footpath S106 Project update
- b) Replacement fencing update
- c) To review the fortnightly checks (enclosed) and report from Recreational Amenities WP

#### **12. Sutton Courtenay (National Power) Trust – charity number 1075049**

- a) Confirmation/appointment of Councillors to be trustees
- b) Update from the Chairman (Cllr Warwick)

#### **13. Village Hall CIO**

To note the new CIO has been registered with the charity commission, number 1210606

#### **14. Consultations - Joint Local Plan**

- a) To approve the appointment of Bluestone Planning consultants to draft the Council's response to the Joint Local Plan
- b) To consider the Council's response to the Joint Local Plan (to follow)

#### **15. Governance**

To adopt a sexual harassment policy – new requirement for all employers (enclosed)

#### **16. Finance**

- a) To note the 2024-25 pay scales have been announced
- b) To approve the Q2 bank reconciliation (enclosed)
- c) To approve the payment report (to follow)
- d) To appoint two Councillors to authorise the payments via the online banking platform
- e) To note the budget and reserves reports (to follow)

The press and public are welcome to attend the meeting.

If you require a copy of papers marked enclosed/to follow please check the website or contact the Clerk.