



Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ
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To: Cllrs Rita Atkinson (chairman), Robert Dalby, Teresa Field, Paul Galliver, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Hugo Raworth, Jason Warwick and Fiona Wolveridge.

Thursday 1st February 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on Tuesday 6th February 2024 at 7.15pm in **Sutton Courtenay Village Hall**, for the purpose of transacting the following business.

Yours sincerely,

Miss J. Currie, Clerk

AGENDA

1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

2. Apologies for Absence

3. Declarations of interest from Councillors and requests for dispensations

4. Minutes of the meetings held on Tuesday 9th January 2024 (enclosed)

5. Co-option of a Councillor to the single vacancy

6. Planning applications (enclosed)

a) Applications for consideration at the meeting:

P24/V0062/HH - 12 Appleford Road, Sutton Courtenay

Single storey rear and side extension with part flat roof / part mono pitch roof, minor alterations to the existing layout, insertion of 6 rooflights, removal of existing chimney.

P24/V0150/S73 - Atwood House, Appleford Road, Sutton Courtenay

Variation of condition 11 (LS1 - Landscaping Scheme (Submission) (Full) in application P17/V2965/FUL Construction of a 6 bedroom detached dwelling following demolition of existing dwelling.

b) Additional planning correspondence

7. HIF1 update

8. Reports

a) County Councillor's Report - Cllr R Webber

b) District Councillor's Report - Cllr R Webber

c) Parish Councillors' Reports

d) Clerk's Report

9. Art Trail update (S106 funded)

10. Mobile phone connections

To consider the response from Oxfordshire County Council (enclosed)

11. Neighbourhood Plan

- a) To receive an update.
- b) To approve spending from the EMR, to make the amendments to the plan as specified by the inspector, ahead of the public referendum.

12. Open spaces

- a) To approve emergency spending for the removal of a horse chestnut tree on the Village Green damaged on 22nd January.
- b) To consider granting permission to DAMASCUS PCC to use the Village Green for a fun day on Bank Holiday Monday 27th May 2024.
- c) To consider options for the High Street phone box. (enclosed)

13. Recreation Ground

- a) To review the fortnightly checks
- b) Update on issues raised with Kompan in December 2023

14. Rights of Way S106 Project update

15. Traffic management

- a) To report any issues with the current SIDs
- b) To consider additional locations for SID poles (draft list enclosed)

16. Village Hall

- a) To consider the report from the Working Party (enclosed)

17. Policies

- a) To consider the first draft of the Parish Council Plan (to follow)
- b) To consider the draft health and safety policy (enclosed)
- c) To consider the draft sickness absence policy (enclosed)

18. Consultations

- a) To consider the Joint Local Plan consultation - Vale of White Horse District Council
<https://theconversation.southandvale.gov.uk/ilp/>
- b) To consider the Oxfordshire Councils Charter - Oxfordshire County Council
<https://letstalk.oxfordshire.gov.uk/draft-ox-councils-charter>
- c) To consider changes to the District Council ward boundary - Local Government Boundary Commission <https://www.lgbce.org.uk/all-reviews/vale-white-horse>

19. Finance

- a) To approve the Quarter 3 bank reconciliation (enclosed)
- b) To amend the Financial Regulations part 4.5 to increase the emergency spending amount from £250 to £2,000.
- c) To approve the receipts and payment report (to follow)
- d) To appoint two Councillors to authorise the payments via the online banking platform
- e) To note the budget and reserves reports (to follow)

The press and public are welcome to attend the meeting.

If you require a copy of the papers marked enclosed/to follow please contact the Clerk.