



Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ
info@suttoncourtenay-pc.gov.uk 07495 123 353

To: Cllrs Rita Atkinson (chairman), David Butler, Eileen Daw, Teresa Field, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Hugo Raworth, Jason Warwick and Antony Willott.

Thursday 2nd February 2023

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on Tuesday 7th February 2023 at 7.15pm in Sutton Courtenay Village Hall, for the purpose of transacting the following business.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Jennie Currie'.

Miss J. Currie, Clerk

AGENDA

1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

2. Apologies for Absence

3. Declarations of interest from Councillors

- a) To receive declarations of interest from Councillors
- b) To consider written requests for dispensations for disclosable pecuniary interests

4. Minutes of the meetings held on Tuesday 10th January and Wednesday 18th January 2023 (enclosed)

5. Removing signatories from the Santander accounts

To agree to remove former Councillors and Clerks from the accounts

6. Councillor Vacancy

To consider co-opting a new Councillor to the remaining vacancy

7. Planning applications (Planning working party) (enclosed)

- a) Applications for consideration at the meeting:
 - P23/V0109/LB & P23/V0141/HH The Norman Hall, 9 Church Street, Sutton Courtenay
Re-construction of part collapsed brick boundary wall to rear flank elevation of grounds, following severe storm damage. Works to comprise new foundation design.
 - P23/V0179/FUL Pipaway Engineering Ltd, Milton Road, Drayton
Make new entrance into the works from Milton Road.
- b) Additional planning correspondence
Including the Drayton Conservation Area Appraisal

8. HIF 1

- a) Didcot to Culham Thames Bridge Scheme and Side Roads Order (enclosed)
<https://www.oxfordshire.gov.uk/residents/roads-and-transport/roadworks/future-transport-projects/didcot-and-surrounding-area-infrastructure-improvements/sro-and-cpo-didcot>
- b) To review the funding for the Joint Committee

9. Neighbourhood Plan update

10. Reports

- a) County Councillor's Report - Cllr R Webber
- b) District Councillor's Report - Cllr R Webber
- c) Parish Councillors' Reports
- d) Clerk's Report

11. Consultations

- a) B4016 Drayton Road proposed 30mph Speed Limit extension and Traffic Calming (enclosed)
- b) Water Resources Management Plan 2024 www.thames-wrmp.co.uk - proposed reservoir (enclosed)

12. Sutton Courtenay Parochial Charities

To appoint 4 trustees to The Parochial Charities (enclosed)

13. Recreation Ground (Recreational Amenities working party)

- a) To receive an update on the new combined football / rugby goal posts
- b) To agree the inspection frequency for all the equipment (enclosed)
- c) To agree purchasing 3 new safety signs and a welcome sign (to follow)
- d) To consider a plaque to thank those involved in the refurbishment of the play area
- e) To agree to allow South Oxfordshire District Council on the Active Communities Team to run a public session at the skate park on Tuesday 11th April 2023 (enclosed)

14. Art Trail working party update

- a) To consider an email received regarding a replacement bench in the High Street (enclosed)
- b) To consider changing the resolution made under item 2021/212 (September 2021)

15. SIDs

- a) To receive an update from the Clerk
- b) To agree to purchase a third SID to be funded from the County Councillor's Priority Fund

16. Litter and Dog Waste

- a) To consider organising a community litter pick (enclosed)
- b) To consider creating a litter strategy

17. Finance

- a) To consider purchasing a defib for Bradstock Way and a cabinet for the Recreation Ground (enclosed)
- b) To approve the receipts and payment report (enclosed)
- c) To appoint two Councillors to authorise the payments via the online banking platform
- d) To note the reserves and budget reports (enclosed)

18. Staffing review

- a) To review the Clerk's probationary period
- b) To agree the Clerk's hours and SCP from 1st April 2023 (enclosed)

The press and public are welcome to attend the meeting.