

SCNPSG Meeting on 20 February 2017: Minutes

Present: Geoff Armstrong, Rita Atkinson, Catriona Brodribb, Fred Cabbage, David Hignell, Martin Howell, Mike Jenkins, Anne Morgan Smith, Peter Morris, Joanne O'Callaghan, Clare Pennicott

1. Apologies-*none*
2. Welcome to new member: *Clare Pennicott*
3. Minutes of meeting on 1 December 2016 *were agreed.*
4. Matters arising from minutes –*see below*
5. SCNP designated area: the Vale has decided upon our NP area 10th Jan 2017.
<http://www.whitehorsedc.gov.uk/services-and-advice/planning-and-building/planning-policy/neighbourhood-plans/sutton-courtenay-neigh>

The PC was not consulted about this, and therefore correct procedure was not adhered to, so the PC will be writing to the Vale on this matter.

The steering group to request to see a copy of the letter that the PC is writing, so that it can also write to the Vale about procedure. (Action MJ)

Our original proposed NP area was larger as it included much of the southern area of the parish and would have attracted more CIL funding. However there are small pockets on the approved map where CIL funding may still apply.

It was agreed that we would carry on with the NP despite the designated area being smaller.

We also need confirmation of how long this process has taken, as we originally sent the plans in by 25th July 2016, with the original consultation period to have ended by 22nd August? MJ to ask LM about specific dates, as we will need to comment on the length of time that this has taken. (When writing to the Vale)

Will Sparling (the Vale's NP Officer) has offered some help with certain matters ie access through village in conjunction with future river crossings, (Didcot Garden Town).

The extra traffic and how we negate the extra impact needs to appear in our plan.

6. Confirmation of NP's vision and objectives need for PC's approval: *we are nearly there with the wording, minor tweaks are due, ie remove any duplicated text.*

We DO need to consult with the community to achieve the next stage.

5 working sub-groups have been suggested:

- a) Land development / housing (reflecting Local Plan stage 2)*
- b) Access and enhancement of open spaces*
- c) Roads, transport, footways, pavements, cycle routes*
- d) Recreation and leisure (tying in with the PC's recreation sub-group)*
- e) Community services & facilities, ie shops, local businesses, school, the church,*

Subsequently others raised heritage & historic buildings-where would this fit in.

NB Some of this material appears in our vision & objectives, and was in the original powerpoint NP outline that Anne put together?

RA to contact a facilitator via Stratford on Avon that we would pay, to run various sessions with the village as part of the five sub groups. The outcomes would be fed back to the steering group and be part of the public consultation. This should not take too long, two months were suggested.

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7. Budget/Project plan – *we need to have a clear idea of what things will be costing and what monies may be available from different sources.
This information to be provided at next meeting. (Action RA).
We may need to consider hiring an administrator at this stage, or once the sub groups are up and running, to collate all the information.*
8. SC Forum- *Anne updated the group on the meeting. This information is also on the SC website.
“On 8th October 2016, villagers marched to the Vale offices to call for a fair deal for Sutton Courtenay. Following the march, a group of villagers met with the Leader of the Vale and as a result we have set-up the Sutton Courtenay Forum. This gives us access to the Leader of the Vale and Officers to discuss the major planning and development affecting the village. It’s still early days but encouraging. As part of setting up the Forum we have established the “Purpose and Objectives” of the Forum in conjunction with our Parish Council and the Vale of White Horse District Council.
All members of the Forum from the village are volunteers. Thank you!”

The forum is a good link to have set up, as it has a different role to the steering group and the PC.*
9. Any other business-*none as such*
10. Date of next meeting: *to be circulated when we have contacted the facilitator.*